



ACC Limited

CIN: L26940MH1936PLC002515

Registered Office: Cement House, 121, Maharshi Karve Road, Mumbai 400 020

Tel: +91 22 33024321 Fax: +91 22 66317458

website: www.acclimited.com Email: ACC-InvestorSupport@acclimited.com

BALLOT FORM

Serial No.

1. Name(s) of Member(s) including Joint holders, if any

2. Registered Address of the Sole / First named Member

3. Registered Folio No. / DP ID No. / Client ID No.

4. No. of shares held

I / We hereby exercise my / our vote(s) in respect of the Resolutions set out in the Notice of the 81st Annual General Meeting (AGM) of the Company to be held on Wednesday, March 29, 2017 by recording my / our assent or dissent to the said Resolutions by placing the tick (✓) mark in the appropriate box(es) below:

Item No.	Resolutions	Resolutions		
		For	Against	No. of shares
ORDINARY BUSINESS - ORDINARY RESOLUTIONS				
1	Adoption of Audited Standalone and Consolidated Financial Statements of the Company for the year ended December 31, 2016 and the Reports of the Board of Directors and the Auditors thereon			
2	To declare Final Dividend			
3	Re-appointment of Mr. N S Sekhsaria having Director Identification Number (DIN) 00276351 as a Non Executive/Non Independent Director of the Company			
4	Re-appointment of Mr. Martin Kriegner having Director Identification Number (DIN) 00077715 as a Non Executive/Non Independent Director of the Company			
5	Appointment of M/s Deloitte Haskins and Sells LLP as Statutory Auditors of the Company for a term of five years commencing from the Company's Financial Year 2017			
SPECIAL BUSINESS - ORDINARY RESOLUTIONS				
6	Appointment of Mr Neeraj Akhoury having Director Identification Number 07419090 as a Director of the Company			
7	Appointment of Mr Neeraj Akhoury having Director Identification Number 07419090 as the Managing Director & Chief Executive Officer of the Company			
8	To ratify the payment of remuneration to Messrs. D C Dave & Co., Cost Auditor			

Mumbai

February 03, 2017

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Signature of Member

EVEN (Electronic Voting Event Number)	User ID	Password

*Please see instructions relating to e-voting

*Please use your existing password

EVOTING

Process and manner for voting through electronic means:

General Information:

- i. In compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended from time to time and sub clause (1) & (2) of Clause 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to offer e-voting facilities to its Members in respect of the business to be transacted at the 81st Annual General Meeting. The Company has engaged the services of National Securities Depository Limited (NSDL) as authorized agency to provide the e-voting facility. It is clarified that it is not mandatory for a Member to vote using remote e-voting facility. In order to facilitate those Members, who do not wish to use the remote e-voting facility, the Company is enclosing a Ballot Form. Resolutions passed by Members through remote e-voting or ballot forms are deemed to have been passed as if they have been passed at the Annual General Meeting (AGM) of the Company.
 - ii. The facility for e-voting shall also be made available at the venue of the AGM for those Members who have not cast their votes earlier.
 - iii. The Members who have cast their votes by remote e-voting or by Ballot Form prior to the AGM may also attend the Meeting but they shall not be entitled to cast their vote again.
 - iv. Members can opt for only one mode of voting i.e. either by remote e-voting or by Ballot Form. In case Members cast their votes through both the modes, voting done by e-voting shall prevail and votes cast through Ballot Form shall be treated as invalid.
 - v. In case a Member is desirous of obtaining a duplicate Ballot Form, he/she may send an e-mail to sujata.chitre@acclimited.com by mentioning their Folio No./ DP ID and Client ID No. The duly completed Ballot Form should reach the Scrutinizer, Mr Khushroo K Driver, C/o ACC Limited, Share Department, Cement House, 121 Maharshi Karve Road, Mumbai 400 020, not later than Friday, March 24, 2017 (5.00 p.m. IST) . Ballot Forms received after this date will be treated as invalid.
 - vi. The remote e-voting period will commence on Saturday, March 25, 2017 (9.00 a.m. IST) and will end on Tuesday, March 28, 2017 (5.00p.m. IST). During this period, Members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. Wednesday, March 22, 2017, may cast their vote by remote e-voting. The remote e-voting module will be disabled by NSDL for voting thereafter. The voting rights of Members shall be in proportion to of the paid up equity share capital of the Company as on the cut-off date i.e. Wednesday, March 22, 2017.
 - vii Only those Members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date shall be entitled to vote. If a person was a Member on the date of the Book Closure (Monday, March 20, 2017 to Friday, March 24, 2017, both days inclusive) but has ceased to be a Member on the cut-off date i.e. Wednesday, March 22, 2017, he/she will not be entitled to vote. Such person should treat this Notice for information purposes only.
 - viii. Mr Khushroo K Driver (ICSI Membership No. A7904) of K & K Corporate Solutions Private Limited has been appointed as the Scrutinizer for overseeing the voting and remote e-voting process in a fair and transparent manner.
 - ix. The Scrutinizer shall submit his report to the Chairman. The results declared along with the report of the Scrutinizer will be placed on the website of the Company www.acclimited.com and on the website of NSDL www.evoting.nsdl.com immediately after the declaration of result by the Chairman or a person authorized by him in this behalf. The results will also be uploaded on the BSE Listing Portal and on the NSE NEAPS Portal.
 - x. Subject to receipt of requisite number of votes, the Resolutions shall be deemed to be passed on the date of the Annual General Meeting i.e. Wednesday, March 29, 2017.
- For Members holding shares in Demat mode, User-ID is the combination of (DP ID+Client ID).
 - For Members holding shares in Physical mode, User-ID is the combination of (EVEN No.+Folio No.)
 - ii. Open the internet browser and type the following **URL:<https://www.evoting.nsdl.com>**.
 - iii. Click on Shareholder – Login
 - iv. If a Member is already registered with NSDL for e-voting then he/she can use his/her existing User ID and password / PIN for casting his / her vote.
 - v. If a Member is logging in for the first time, such a Member should enter the User ID and password provided in the Pdf file “**ACC remote e-voting.pdf**” attached with the aforementioned e-mail as the initial password.
 - vi. The password change menu will appear on the screen. Members are advised to change to a new password of their choice, making sure that it contains a minimum of 8 digits or characters or a combination of both. Please take utmost care to keep the password confidential.
 - vii. Once the remote e-voting home page opens, click on **e-voting>Active e-Voting Cycles**.
 - viii. Select “EVEN” (E-Voting Event Number) of ACC Limited which is 105966. “Cast Vote page” opens for remote e-voting.
 - ix. Members can cast their vote by selecting appropriate option and click on “Submit” and also click “Confirm” when prompted.
 - x. Upon confirmation, the message “Vote cast successfully” will be displayed.
 - xi. Once the vote on the resolution is cast, the Member shall not be allowed to change it subsequently.
 - xii. Institutional Members (i.e. other than Individuals, HUF, NRI etc.) are requested to send scanned copy (PDF/JPG format) of the relevant Board Resolution/Authority letter etc., together with attested specimen signature(s) of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to kkd.scrutinizer@acclimited.com with a copy marked to evoting@nsdl.co.in.

For Members whose e-mail addresses are not registered with the Company/ Depositories:

Members will receive a Ballot Form along with the Annual Report. They have two options:

- i. To opt for remote e-voting and follow the steps mentioned in Sr. No. (ii) to Sr. No. (xii) above, to cast their votes OR
- ii. To opt for voting by physical Ballot. Those Members who choose to cast their vote by a physical ballot should fill in the Ballot form and post it to the Company at the address mentioned in the Business Reply Envelope.

Additional Information:

- i. In case Members have any queries relating to remote e-voting, they are requested to refer to the “Frequently Asked Questions (FAQs) for Members” and “Remote e-voting User Manual for Members” available at the downloads section at www.evoting.nsdl.com or call on Toll free No.: 1800-222-990.

Members may also send their queries relating to e-voting to Mr Rajiv Ranjan, Asst. Manager, NSDL, at E-mail id: evoting@nsdl.co.in or call Toll free No.: 1800-222-990 / Tel. No.: 022-2499 4738.

- ii. The Members are requested to update their mobile numbers and e-mail ID's in the user profile details of the folio, which may be used by the Company for sending future communication(s) to them.
- iii. Any person, who acquires shares of the Company and becomes a Member of the Company after despatch of the Notice and holding shares as of the cut-off date i.e. Wednesday, March 22, 2017, may obtain the login ID and password by sending a request at evoting@nsdl.co.in. However, if a Member is already registered with NSDL for remote e-voting, then he/she can use his/her existing User-ID and Password for casting the vote.

If a Member has forgotten his/her password, he/she can reset the password by using “Forgot User Details/Password?” or “Physical User Reset Password?” option available on www.evoting.nsdl.com or contact NSDL at the toll free no.: 1800-222-990.

Process for Members opting for e-voting:

For Members whose e-mail addresses are registered with the Company/ Depositories:

- i. Open the e-mail received from NSDL. Open the PDF file “**ACC remote e-voting.pdf**” with Client ID or Folio No. as the password. The said PDF file contains the User-ID and Password for remote e-voting by the Member. Please note that the password is an initial password.
Members already registered with NSDL for e-voting will not receive the PDF file “ACC remote e-voting.pdf.”